

Allamuchy Township Board of Education

The scheduled regular meeting of the Allamuchy Township Board of Education held on September 28, 2015 is called to order at 7:34 pm in Room 149 by D. Clark. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 9, 2015 to the Express-Times, and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
William Cramer
Suzette Costello
Giovanni Cusmano
John Egan
Francis Gavin
Brant Gibbs
Mary Renaud
Diane Clark - President

Student Representatives: Robert Donnelly
Carly Curcio
Olivia Kreider

ALSO PRESENT

Mr. Joseph Flynn, CSA
Donna Trainello, Board Secretary

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

- A. Moved by W. Cramer and seconded by B. Gibbs.
BE IT RESOLVED, that the minutes of the regular board meeting held on August 31, 2015 is approved. (Appendix 1)

CARRIED: Motion carried unanimously by voice vote.
M. Renaud abstained

IV. STUDENT REPRESENTATIVE REPORT

V. BUSINESS ADMINISTRATOR REPORT (Appendix 2) – to be emailed

VI. ACKNOWLEDGEMENTS

Karen Orsini donated colored paper to the school.

Simon Saba donated a box of books

As a result of the GREAT SUCCESS of the Mad Hatter Dinner and Silent Auction last spring, the PTO would like to announce a large purchase being made with the proceeds! At the last PTO meeting, a grant request was unanimously approved to purchase 50 refurbished iPads and covers for around \$9,000!

Mr. & Mrs. LaPooh donated a Document camera.

VII. PRESENTATION

Ms. Thompson: 6abc Dunkin Donuts Parade chorus

A. 6ABC Dunkin Donuts Parade

Moved by F. Gavin and seconded by G. Cusmano.

BE IT RESOLVED, to approve the payment of the entrance fee, \$27.00 per student and transportation to Philadelphia for the Allamuchy Township School Chorus to perform in the Dunkin Donuts parade on Thanksgiving.

CARRIED: Motion carried unanimously by voice vote.

VIII. PRESIDENT'S REPORT

IX. COMMITTEE REPORTS

- A. Facilities and Property** – William Cramer
- B. Communications & Public Relations** – Mary Renaud
- C. Student Activities/PTO Liaison** - Francis Gavin
- D. Town Council Liaison** – John Egan / Brant Gibbs
- E. Finance** – James Britt
- F. Curriculum & Technology** – Giovanni Cusmano
- G. Personnel** – Suzette Costello

- H. **Negotiations** – John Egan
- I. **Policy** – Diane Clark
- J. **Foundation Liaison** – Mary Renaud
- K. **Hackettstown Board of Education Representative** – Francis Gavin

X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

XI. BOARD COMMITTEE ACTION REPORTS

Finance

On the recommendation of the School Business Administrator and Chief School Administrator:

A. Transfers

Moved by J. Britt and seconded by B. Gibbs.

BE IT RESOLVED, to approve the following list of transfers with totals in Fund 10 as of \$8,078.49. (Appendix 3)

CARRIED: Motion carried unanimously by roll call vote.

B. Bills List

Moved by J. Britt and seconded by B. Gibbs.

BE IT RESOLVED, that the bills list in the amount of \$992,503.86 checks #25600 through #25744, are approved for payment. (Appendix 4)

CARRIED: Motion carried unanimously by roll call vote.

C. REAP Grant

Moved by J. Britt and seconded by B. Gibbs.

BE IT RESOLVED, to accept the REAP Grant in the amount of \$27,958.00 for the 2015-2016 school year.

CARRIED: Motion carried unanimously by roll call vote.

D. NJ Historical Commission GOD Grant

Moved by J. Britt and seconded by B. Gibbs.

BE IT RESOLVED, to accept the NJ Historical Commission GOD Grant in the amount of \$22,912.00 for the 2015-2016 school year.

CARRIED: Motion carried unanimously by roll call vote.

E. Law Enforcement Memorandum of Agreement

Moved by J. Britt and seconded by B. Gibbs.

BE IT RESOLVED, to approve the Standing Memorandum of Agreement with Law Enforcement for the 2015-2016 school year.

CARRIED: Motion carried unanimously by roll call vote.

F. 2003 Dodge Van

Moved by J. Britt and seconded by B. Gibbs.

BE IT RESOLVED, to terminate the 2003 Dodge Van from the fleet of Allamuchy School Buses due to unfixable motor issues.

CARRIED: Motion carried unanimously by roll call vote.

G. Bank Depositories

Moved by J. Britt and seconded by B. Gibbs.

BE IT RESOLVED, to approve the Investors Savings Bank, Washington, NJ as depository.

Investors Savings Bank

General Account: DD00669900655 Checks signed by the President or Vice President and School Business Administrator, for on-line wiring School Accountant or Board Secretary

Salary Account: DD00669900663 Checks signed by the President.

Payroll Agency: DD00669900671 Checks signed by the President.

Cafeteria Account: Checks signed by the President.
DD00669900698

Petty Cash Account: Checks signed by the Superintendent or Principal
DD00669900703 and Secretary for the petty cash activity account

Student Activity: Checks signed by the Superintendent or Principal
DD0066990071 and Secretary for the student activity account

Unemployment Comp Ins. Fund: School Business Administrator
DD00669900738

Health Care Fund Checks signed by the School Nurse and Board
DD00669901190 Secretary

Employee Holding Checks signed by School Business Administrator
DD00669901701

CARRIED: Motion carried unanimously by roll call vote.

H. June/July 2015 Monthly Cert Correction

Moved by J. Britt and seconded by B. Gibbs.

BE IT RESOLVED that approve the correction of the August 2015 minutes to read June cash balance \$233,377.41 and July cash balance \$-49,341.37. All reports originally issued in August are correct. (Appendix 6)

CARRIED: Motion carried unanimously by roll call vote.

I. Monthly Certification of Budget

Moved by J. Britt and seconded by B. Gibbs.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of August 31, 2015 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of August 31, 2015 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of

N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT RESOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of August 2015 with a total Governmental Funds Account cash balance of \$650,115.07. (Appendix 5)

CARRIED: Motion carried unanimously by roll call vote.

J. THE ASSIGNMENT AND ASSUMPTION OF THE SOLAR POWER PURCHASE AGREEMENT AND EASEMENT WITH COMMUNITY ENERGY SOLAR TO IGS SOLAR LLC

Moved by J. Britt and seconded by B. Gibbs.

WHEREAS, the Allamuchy Township Board of Education (the "BOE") entered into a certain Solar Power Purchase Agreement and Easement, dated as of October 5, 2011, and the First Amendment to such Agreement, dated as of November 24, 2014 (collectively the "PPA") with Community Energy Solar, LLC ("CES"); and

WHEREAS, CES has requested permission of the BOE to assign, delegate, transfer and convey to IGS Solar, LLC, a limited liability company of the State of Ohio, having an office at 6100 Emerald Parkway, Dublin, Ohio 43016 ("IGS") all of the rights, obligations, liabilities and interests of CES in and to the PPA; and

WHEREAS, the PPA requires the prior written consent of the BOE to such assignment; and

WHEREAS, counsel for the BOE has prepared and/or revised a proposed form of Assignment and Assumption Agreement between CES and IGS with attached Consent to Assignment and Assumption by the BOE attached hereto as Exhibit "A"; and

WHEREAS, as a condition of such Assignment and Assumption Agreement, CES requires that the BOE release, waive and agree to novate and discharge CES from liabilities or rights of any sort, whether or not asserted to date and whether or not known or unknown, that the BOE had, now has or in the future may have against CES; and

WHEREAS, the foregoing release and waiver has been incorporated into the form of Consent of the BOE which is included in the Assignment and Assumption Agreement attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED, BY THE ALLAMUCHY BOARD OF EDUCATION:

1. That the assignment and assumption of that certain Solar Power Purchase agreement and Easement, dated as of October 5, 2011, as amended by the First Amendment thereto dated as of November 24, 2014 by Community Energy Solar, LLC to IGS Solar, LLC be, and it here is approved.
2. That the Allamuchy Township Board of Education hereby consents to the foregoing assignment and assumption of the PPA by Community Energy Solar LLC and IGS Solar, LLC respectively and, as a condition thereto, hereby agrees to release, waive, novate and discharge Community Energy Solar, LLC from any and all claims, demands, liabilities and rights that the Allamuchy Township Board of Education may currently have or in the future may have against CES, in connection with, pertaining to or arising out of the PPA and/or the rights and obligations of CES under that PPA.
3. That the appropriate Allamuchy Township Board of Education officials are hereby authorized and directed to execute and deliver the Consent to the Assignment and Assumption Agreement in the form attached hereto as Exhibit A to Community Energy Solar, LLC, upon receipt by the Allamuchy Township Board of Education of the Assignment and Assumption Agreement duly executed by Community Solar Energy, LLC and IGS Solar LLC in the form attached hereto as Exhibit A.

CARRIED: Motion carried unanimously by roll call vote.

K. Small Ticket Lease Program

Moved by J. Britt and seconded by B. Gibbs.

BE IT RESOLVED, to Authorize Participation in the Middlesex Regional Educational Services Commission “Small Ticket Lease Program”.

CARRIED: Motion carried unanimously by roll call vote.

Personnel

A. Resignation

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to accept Betty Drake, School Treasurer, letter of retirement effective October 1, 2015 with deep regret and extreme admiration for the service she has provided to the Allamuchy Township School District for the last 47 years. We offer best wishes and a long retirement.

CARRIED: Motion carried unanimously by roll call vote.

B. Resignation

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to accept with regret and best wishes the resignation of George Conklin effective September 11, 2015.

CARRIED: Motion carried unanimously by roll call vote.

C. Resignation

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to accept with regret and best wishes the resignation of Tom Martin effective September 15, 2015.

CARRIED: Motion carried unanimously by roll call vote.

D. High School Assistants

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve high school students Zack Clark and Teddy Walsh as assistant for the Drama Club.

CARRIED: Motion carried by roll call vote. D. Clark abstained

E. Substitutes

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the following new substitutes for the 2015-2016 school year:

Jill Flanagan
Leslie Federick
Keith Alder
Pam Kleh, nurse
Ellen Garzon, nurse

Keith Alder
Sarah MacMillian
Jeryl Turner
Theresa Funaro

CARRIED: Motion carried unanimously by roll call vote.

F. Substitute Custodian

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Jesse Deleasa and Paul Leal as substitute custodians at a rate of \$13.00/hour, effective 09/01/2015 on an as needed basis.

CARRIED: Motion carried unanimously by roll call vote.

G. Bus Driver

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Raymond Drake III as a substitute school bus driver effective 9-14-2015 at a rate of \$19.00 per hour.

CARRIED: Motion carried unanimously by roll call vote.

H. Personal Aide

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Patricia Ross as a full time aide for a high school student OOD, Step 2 \$16,285.00 with benefits.

CARRIED: Motion carried unanimously by roll call vote.

I. PSD Aide

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Sarah Mikaliumas as a full time aide for PSD class effective September 8, 2015, Step 2 \$16,285.00 (prorated) with benefits.

CARRIED: Motion carried unanimously by roll call vote.

J. Permanent Substitute

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Guy Gorman as a full time permanent substitute for the 2015-2016 school effective October 1, 2015 at \$95.00 per day.

CARRIED: Motion carried unanimously by roll call vote.

K. Communication Director

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Jessica Taenzer as Communication Director for Rutherford Hall for the 2015-2016 school effective September 28, 2015, at an annual salary of \$4800.00 (prorated).

CARRIED: Motion carried unanimously by roll call vote.

L. Substitute Custodian

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the minimum wage of custodial staff to \$10.00 per hour to insure the employment of quality employees effective 09-01-2015.

CARRIED: Motion carried unanimously by roll call vote.

M. Substitute Custodian

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Steven Schaarschmidt as substitute custodian at a rate of \$10.00/hour, effective 09/28/2015 on an as needed basis.

CARRIED: Motion carried unanimously by roll call vote.

Curriculum and Technology

A. Attendance at Professional Conferences

Moved by G. Cusmano and seconded by W. Cramer.

BE IT RESOLVED, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

Teacher	Date	Workshop Name	Cost	Mileage
DeAngelis	10-13-15	NJ Science Convention	\$175.00	50
DeAngelis	11-17-15	Starlab	\$125.00	50
Stiner	12-10-15	NGSS	\$125.00	50

CARRIED: Motion carried unanimously by roll call vote.

B. Class Trips

Moved by G. Cusmano and seconded by W. Cramer.

BE IT RESOLVED, to approve the following class trips for the 2015-2016 school year:

Name	Location	Total Cost Per Student	Date
Muhlenbruch	Mackey's Apple Farm	\$10	10-02-15
DeAngelis	Franklin Mineral	\$12	10-06-15
Schmiedeke	Tranquility Farm	\$10	10-13-15
Koerner	Shop Rite	0	10-09-15
Stiner	Sterling Mineral	\$15	10-28-15
Schmiedeke	Lenape Valley HS	\$9	02-23-16
Thompson	NYC	\$90	03-23-16
Schmiedeke	Turtle Back Zoo	\$16	04-27-16 (rain 4-28-16)
Thompson	Allentown PA	\$55	05-13-16 Band Chorus
Ricci	Morristown Theatre	\$10	05-15-16
Schmiedeke	Growing Stage	\$14	05-19-16 (Grade k,1,2)
Stiner	Merrill Creek	\$5	05-20-16
Stiner	Fair View Lake	\$59	05-23-16 to 5-24-16
Schmiedeke	House Good Shepherd	\$8	05-31-16
	Stephens State Park/Hope State Barracks		
Ferguson	Native Lands	\$16	06-03-16

CARRIED: Motion carried unanimously by roll call vote.

C. Lego Club

Moved by G. Cusmano and seconded by W. Cramer.

BE IT RESOLVED the Allamuchy Township School will pilot the Lego Club at the Mountain Villa School which will be hosted by parents for the 2015-2016 school year.

CARRIED: Motion carried unanimously by roll call vote.

XI. OLD BUSINESS

XII. SUPERINTENDENT'S REPORT

A. Enrollment Report by Grade

Pre K.....	9
K.....	55
1.....	39
2.....	38
3.....	55
4.....	43
5.....	48
6.....	45
7.....	48
8.....	41
Total.....	421

B. HIB Self Assessment

Moved by F. Gavin and seconded by B. Gibbs.

BE IT RESOLVED, to open floor to public comments on the HIB Self Assessment.

CARRIED: Motion carried unanimously by roll call vote.

C. HIB Self Assessment

Moved by F. Gavin and seconded by J. Egan.

BE IT RESOLVED, to close floor to public comments on the HIB Self Assessment.

CARRIED: Motion carried unanimously by roll call vote.

C. HIB

Moved by F. Gavin and seconded by B. Gibbs.

BE IT RESOLVED, to approve the submission of the 2015 Online School Self-Assessment for Allamuchy Township School and Mountain Villa School. (Appendix 7)

CARRIED: Motion carried unanimously by roll call vote.

C. **Dental Screening**

Moved by W. Cramer and seconded by F. Gavin.

BE IT RESOLVED, to approve the Zufall Health Center to perform dental cleanings & screening on students at the Allamuchy Township School and Mountain Villa School on October 20, 2015.

CARRIED: Motion carried unanimously by roll call vote.

D. **Cell Tower Update**

F. **Rutherford Hall**

1. **Financials**
2. **Goals and Action Plan**
3. **501c3**
4. **WCMCCT Grant**

G. **Coalition Family Guidance**

Moved by F. Gavin and seconded by G. Cusmano .

BE IT RESOLVED, to approve the 8th grade class to participate in the Coalition Family Guidance survey.

CARRIED: Motion carried by roll call vote.

7 yes, 2 no

XIII. PUBLIC COMMENTS

XIV. BOARD DISCUSSION

XV. EXECUTIVE SESSION MOTION

Moved by F. Gavin and seconded by W. Cramer.

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning personnel and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative

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staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: Motion carried unanimously by roll call vote.

Executive Session

Moved by F. Gavin and seconded by M. Renaud.

BE IT RESOLVED, that the Board of Education has been in executive session for the past 10 minutes for the purpose of personnel . The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: Motion carried unanimously by roll call vote.

XVI. ADJOURNMENT

Moved by W. Cramer and seconded by B. Gibbs

BE IT RESOLVED, to adjourn.

CARRIED: Motion carried unanimously by voice vote.

TIME: 9:10 p.m.